

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #855

DATE: March 20, 2012

PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: 5:30 p.m. Closed Session **Please Note Start Time**
6:00 p.m. Open Session – G9

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Jan Iceland, President
Allen Rosen, Vice President
Mary Pallant, Clerk
Barbara Laifman, Member
Sepideh Yeoh, Member
Erica Rosenberg, Student Board Representative



EDUCATING TOMORROW'S LEADERS

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Linda Sheridan, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Dr. Leslie Heilbron, Assistant Superintendent, Human Resources
Jane Mintz, Director, Educational Technology
Susan Roberts, Director, Pupil Services
Cliff Moore, Consultant

COPY OF ENTIRE AGENDA ON WEB SITE
WWW.OAKPARKUSD.ORG

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@oakparkusd.org.

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

All Board Actions and Discussion are electronically recorded and maintained for thirty days.

Interested parties may review the recording upon request.

Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377

NEXT REGULAR MEETING

Tuesday, April 15, 2012

Closed Session 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: www.oakparkusd.org

OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – REGULAR BOARD MEETING #855
March 20, 2012

CALL TO ORDER - Followed by Public Comments/ 5:30 p.m.

CLOSED SESSION: 5:30 p.m.

RECONVENE OPEN SESSION: 6:00 p.m. (approximate)

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California.

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT: Instructional Assistant II

IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park Presentation Room – G-9 at 6:00 p.m.**, Oak Park, California

V. CALL TO ORDER: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

VI. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VII. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Presentation to Vanessa Heller, GATE Teacher Certification
2. Remarks from Board Members
3. Remarks from Student Board Representative
4. Remarks from Superintendent
5. Report from School Site Councils
6. Report from Facilities Planning Committee
7. Report from Technology Committee

B. DISCUSSION ITEMS (No Action required. If Action required, item will be brought to a future meeting as an Action Item)

C. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. Approve Minutes of Regular Board Meeting February 21, 2012 and Special Meeting March 6, 2012**
- b. Public Employee/Employment Changes 01CL21823-01CL21828 & 01CE05533-01CE055** 1
- c. Approve Purchase Orders – February 1 – February 29, 2012** 3
Board Policy 3300 requires Board approval of Purchase Orders
- d. Approve Overnight Trip for Oak Park High School Robotics Club – April 18-21, 2012** 7
Board Policy 6153 requires Board approval for student overnight trips
- e. Approve Overnight Trip for Medea Creek Middle School Band – April 27-29, 2012** 8
Board Policy 6153 requires Board approval for student overnight trips
- f. Approve Overnight Trip for Oak Park High School Dance Team – March 30-April 1, 2012** 9
Board Policy 6153 requires Board approval for student overnight trips
- g. Approve Overnight Trip for Oak Park High School Boy's Baseball Team – April 7-12, 2012** 10
Board Policy 6153 requires Board approval for student overnight trips
- h. Approve Renewal of SI&A Mandated Cost Agreement** 11
Board Policy 3312 requires Board approval for contract for services
- i. Approve Quarterly Report on Williams Uniform Complaints – January 2012** 20
Education Code 35185 requires Board approval of each quarterly report regarding complaints against the District by the public regarding textbooks and instructional materials, teacher vacancy or misassignment or facility conditions

ACTION

2. BUSINESS SERVICES

- a. Approve Authorization to Purchase Compuwave Computer Products, Services and Related Products, Utilizing Provisions of Public Contract Code 20118** 23
Board Policy 3312 requires Board approval for contract for services
- b. Approve Equipment Purchase Utilizing Measure C6 Bond Funds – Sound Equipment for Oak Park High School Pavilion** 25
Board Policy 3312 requires Board approval for contract for services
- c. Approve Equipment Purchase Utilizing Measure C6 Bond Funds – Scissor Lift and Utility Trailer** 27
Board Policy 3312 requires Board approval for contract for services
- d. Approve Equipment Purchase Utilizing Measure C6 Bond Funds** 29
Board Policy 3312 requires Board approval for contract for services
- e. Approve Resolution #12-07, Participation in CSBA California Cash Reserve Program** 31
Through participation in the CSBA Cash Reserve Program, the district will be able to issue a tax and revenue anticipation note (TRAN) as part of this cost effective pooled structure
- f. Approve Friends of Oak Park Schools 2012 Summer School for Grades K-12** 79
Requires Board approval in order for Friends of Oak Park Schools to conduct Fee-Based Summer School Program

3. HUMAN RESOURCES

- a. **Approve Resolution #12-08 Reducing or Discontinuing Particular Kinds of Service for Classified Employees** 81
Education Code 45114 and 45308 requires Board approval in regard to lay off of Classified Employees

4. BOARD

- a. **Approve Board Member Attendance at CSBA Conference in December and NSBA Conference in April** 83
Board is asked to approve Board Member's attendance at two conferences for 2012
- b. **Approve Board Attendance at CSBA Conference Every Other Year** 85
Board will decide whether to attend CSBA conference on every other year basis

5. BOARD POLICIES

- a. **Approve Amendment to Board Policy 3290 – Gifts, Grants, and Bequests – Second Reading** 87
Revised policy includes language requiring annual report to the board of gifts, grants, and bequests received by the district and the expenditure of any monetary gifts. Policy also includes 1) new section on “Appreciation” which lists authorized forms of appreciation for donations to the district, and 2) new section on “Corporate Sponsorship” which authorizes the board to allow outside entities to advertise or promote their products and services within district facilities in exchange for funds, products, and services provided by such entities.
- b. **Approve Amendment to Board Policy 5145.11 – Questioning and Apprehension – Second Reading** 93
Policy updated to reflect new court decision (Camreta v. Greene) which vacated the Ninth Circuit Court of Appeal's decision that required law enforcement to have parental consent, warrant, or other court order to interview a student in school absent exigent circumstances.
- c. **Approve Amendment to Board Policy 6111 – School Calendar – Second Reading** 97
Updated policy reflects new law (SB 70, 2011) which extends, until the end of the 2014-15 school year, authorization for districts to reduce the length of the school year without incurring financial penalties.
- d. **Approve Amendment to Board Policy 7310 – Naming of Facility – Second Reading** 101 99
Updated policy includes new section on “Naming Rights” which authorizes the board to enter into a written agreement granting any person or entity the right to name any district building or facility. Section on “Memorials” expanded to include commemorative trees, monuments, or other district facilities.
- e. **Approve Amendment to Board Policy 6146.1 High School Graduation Requirements – First Reading** 105
Updated policy reflects request by Oak View High School to reduce students who attend Oak View High School requirement from 30 to 20 credits of Science to meet the High School Graduation Requirements.
- f. **Approve Amendment to Board Policy 5022 – Student and Family Privacy Rights – First Reading** 111
This mandated Board Policy is revised and reorganized to address certain privacy issues related to students and/or their parents/guardians, including the administration of surveys and physical exams/screenings, parent/guardian rights to inspect instructional materials, and the collection of personal information for marketing purposes.
- g. **Approve Amendment to Board Policy 3100 – Budget – First Reading** 115
Updated policy expands section on “Fund Balance” to include sample policy statements, in compliance with Governmental Accounting Standards Board Statement 54, related to 1) how

funds will be committed by the board to the “committed fund balance,” 2) delegation of the authority to assign funds to the “assigned fund balance,” 3) the order in which fund balances will be spent when multiple fund balance types are available for an expenditure, and 4) the minimum level of unrestricted fund balances that will be maintained in the general fund. Policy also reflects new law (SB 70) which extends the timeline for restoring the level of reserves to the level specified in state relations and new law (AB 114) which requires districts, for the 2011-12 fiscal year, to base their budget on the same level of state revenues in the 2010-11 fiscal year.

h. Approve Amendment to Board Policy 0450 - Comprehensive Safety Plan – First Reading 121

Updated policy reflects new law AB 680 which authorizes district administrators rather than school site counsels to develop those portions of the comprehensive safety plan that include tactical responses to criminal incidents on school sites that may result in death or serious bodily injury and allows boards to prohibit public disclosure of those strategies.

i. Approve Amendment to Board Policy 2121 – Superintendent’s Contract – First Reading 127

Updated policy reflects new law AB 1344 which prohibits the automatic renewal of the superintendent’s contract with a provision for automatic increase that exceeds the cost-of-living adjustment and requires any contract executed or renewed after January 2012 to include a provision requiring the superintendent to reimburse the district for paid leave salary or cash settlement in the event he/she is convicted of a crime involving an abuse of his/her position.

j. Approve Amendment to Board Policy 4140, 4240 – Bargaining Units – 1st Reading 131

Updated policy reflects new law AB 501 which expands the definition of “exclusive representative” to allow employees who are neither certificated nor classified employees to be represented and expands the definition of “public school employer” to include certain joint powers agencies so that employees of the JPA may be represented.

k. Approve Amendment to Board Policy 3553 – Free and Reduced Price Meals – First Reading 137

Mandated policy updated to reflect new law AB 402 which authorizes districts to share student information on the National School Lunch Program application with the local agency responsible for determining eligibility for participation in the CalFresh (formally Food Stamp) or other nutrition assistance program, provided the student was approved for free or reduced-price meals and the student’s parent/guardian consents to the release of the information

l. Approve Amendment to Board Policy 5113 – Absences and Excuses – 1st Reading 141

Policy revised to clarify that, in accordance with court decisions and an Attorney General opinion, students at any grade level cannot be required to provide parent/guardian consent before being absent from school for purposes of receiving confidential medical services.

VIII. INFORMATION ITEMS

Set Date for Board Self-Evaluation

IX. OPEN DISCUSSION

X. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m.

SCHOOL REPORTS

1. Brookside Elementary School Report 145
2. Oak Hills Elementary School Report 146

3. Red Oak Elementary School Report	147
4. Medea Creek Middle School Report	148
5. Oak Park High School Report	149
6. Oak View High School/Oak Park Independent School	151
7. Oak Park Neighborhood School	